

**KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
BOARD MEETING MINUTES
December 7, 2018**

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, December 7, 2018 at 10:00 A.M. at the Department of Professional Licensing, 911 Leawood Drive, Frankfort, Kentucky 40601.

MEMBERS PRESENT

Tim Cesario, Chair
Livinus Uba, Vice Chair
Sandra Kelley
Kristi Elrod
Leon Heaton
Bernie Perconti

MEMBERS ABSENT

Billy Noble

DEPARTMENT OF PROFESSIONAL LICENSING

Isaac VanHoose, Commissioner
Aubrey Vaughan, Interim Board Administrator
Robin Vick

OTHERS IN ATTENDANCE

Bryan Morrow, Public Protection Cabinet, Legal
Services

CALL TO ORDER

Mr. Cesario called the meeting to order at 10:04 AM.

GUEST PRESENTATION

Katie Gabhart, the Executive Director of the Executive Branch Ethics Commission, trained the Board on ethical guidelines for members of executive branch boards and commissions. Specifically, she trained the Board on three provisions: the prohibition against self-dealing, the obligation to disclose and abstain, and the rules and prohibitions on acceptance of gifts.

MINUTES

Mr. Perconti made a motion to approve the November meeting minutes. Mr. Heaton seconded the motion, and the motion carried unanimously.

FINANCIAL REPORT

The Board reviewed the November statements.

DEPARTMENT OF PROFESSIONAL LICENSING REPORT

- Ms. Vaughan introduced herself to the Board as the Interim Board Administrator.
- Ms. Vick discussed the possibility of hiring temporary employees to scan in the Board's paper files. According to Ms. Vick, the Board has about thirty boxes of files that include active files, complaints, record requests, and expired or terminated files.
 - Ms. Kelley made a motion to pay for the file scanning capped at a cost of \$20,000. Mr. Perconti seconded, and the motion carried unanimously.

OLD BUSINESS

A previous board member, Geoff Wilson, has long taught the Initial Supervisory Training course. He will be teaching it again in January. Mr. Perconti made a motion to pay Mr. Wilson an honorarium of \$100 for teaching the course. Ms. Elrod seconded the motion, and it carried unanimously.

NEW BUSINESS

- The Board discussed questions from the Department regarding how the online licensure system should operate.
- The Board reviewed the licensure status report.
- The Board discussed questions received via email.
- The Board reviewed Ms. Kelley's discussions with IC&RC.

COMPLAINTS COMMITTEE

- **Complaint #17-06.** The Committee made a motion recommending dismissal of the complaint as the respondent's registration had expired. Ms. Kelley seconded and the motion carried unanimously
- **Complaint #17-12.** Ms. Kelley made a motion to appoint Mr. Perconti as board liaison between the board and the appointed supervisor. Mr. Heaton seconded, and the motion carried unanimously.
- **Complaint #17-13.** No action taken by the Board.
- **18ADC00006.** No action taken by the Board.
- **18ADC00008.** The Committee made a motion recommending suspension of Respondent's registration until 12/8/20. Mr. Perconti seconded, and the motion carried unanimously.

LEGAL COUNSEL REPORT

Mr. Morrow motioned for the meeting to go into closed session at 11:23 A.M. under KRS 61.810(1)(c) to discuss proposed or pending litigation regarding Eliana Brunner v. Kentucky Board of Alcohol and Drug Counselors, Administrative Action No. 2018-ADC-00002. Mr. Perconti seconded, and the motion carried unanimously. Ms. Kelley motioned for the Board to come out of closed session at 11:30 A.M. Mr. Heaton seconded, and the motion carried unanimously. No final action was taken during the closed session.

TEMPORARY RADPSS APPLICATION REVIEW

Ms. Elrod made a motion to accept the application recommendations as specified. Mr. Heaton seconded the motion, and the motion carried unanimously.

APPROVED

James Davis
Keith Butler

DEFERRED

TEMPORARY CADC APPLICATION REVIEW

Mr. Perconti made a motion to accept the application recommendations as specified. Ms. Elrod seconded the motion, and the motion carried unanimously.

APPROVED

Melissa Ellis
Darren Garland
Hakeem Mohammed
Stephanie Thompson
Jacob Albanese
Stephanie Combs
Chasity Robinson
Kimberly Robinson
Elaine Ratliff
Tomeika Brock
Rebecca Dollarhide
Amber Wise-Duty
Andrew Bradley
Brookley Lowe
Laura Cooper
Heather Oldham
Brandon Lewis
Angela Null
Scott Jeffries
Hannah Galloway
Jennifer Causey
Robin Levi
Dakota Maynard
William Stephens

DEFERRED

Linda Neil

CADC APPLICATION REVIEW

Ms. Elrod made a motion to accept the application recommendations as specified. Ms. Kelley seconded the motion, and the motion carried unanimously.

APPROVED

DEFERRED
Daniel Schake

LCADCA APPLICATION REVIEW

Ms. Elrod made a motion to accept the application recommendations as specified. Ms. Kelley seconded the motion, and the motion carried unanimously.

APPROVED
Melissa Suttles

DEFERRED

LCADC APPLICATION REVIEW

Mr. Perconti made a motion to accept the application recommendations as specified. Ms. Elrod seconded the motion, and the motion carried unanimously.

APPROVED
Diane Shafer

DEFERRED
Shane Sheriff

REQUEST TO PROVIDE SUPERVISION REVIEW

Ms. Kelley made a motion to accept the application recommendations as specified. Mr. Heaton seconded the motion, and the motion carried unanimously.

APPROVED
Michael Eiden
Debora Reeves
Jimmy Farley
Julene Hopper
Karyn Hascal
Melody Scott

DEFERRED

ONLINE & PAPER SUBMISSIONS FOR SUPERVISORY AGREEMENTS AND ANNUAL REPORTS

Ms. Kelley made a motion to accept the application recommendations as specified. Mr. Heaton seconded the motion, and the motion carried unanimously.

CONTINUING EDUCATION APPLICATION REVIEW

Ms. Kelley made a motion to accept the application recommendations as specified. Mr. Heaton seconded the motion, and the motion carried unanimously.

Carver School of Social Work – Campbellsville	Ethics For KY Drug & Alcohol Counselors	3	Various	Approved
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University/Sponsor Provider				
Centerstone	Motivational Interviewing Intro Part 1	7	Various	Approved
Centerstone	Motivational Interviewing Intro Part 2	4	Various	Approved
Centerstone	Motivational Interviewing Intro Part 3	4	Various	Approved
Centerstone	Motivational Interviewing Intro Part 4	4	Various	Approved
Geoff Wilson, LCSW, LCADC	Co-Occurring Trauma & Substance Use Disorders	3	1/24/19	Approved
Four Rivers Behavioral Health	Hearing Voices that are Distressing	3	9/27	Approved
Four Rivers Behavioral Health	Ethics: Guidance for Professionals who Work With the Substance use Population	3	10/17	Approved
Four Rivers Behavioral Health	Ethics	3	10/17	Approved
Daviess County District Court	Aggression Replacement Training	17.5	3/26/18 3/27/18 3/28/18	Approved
The Ridge Behavioral Health System	Stop Youth Suicide	5 8	11/8 11/9	Approved

TRAVEL

Mr. Uba made a motion to approve payment of travel expenses for eligible members. Mr. Perconti seconded the motion, and the motion carried unanimously.

NEXT MEETING

Friday, January 4, 2019 at 10:00 A.M. Department of Professional Licensing, Frankfort, KY.

ADJOURN

Mr. Cesario made a motion to adjourn at 1:26 P.M. Ms. Elrod seconded the motion, and the motion carried unanimously.

Kentucky Board of Alcohol and Drug Counselors – Tim Cesario, Board Chair
Minutes prepared by Aubrey Vaughan, Interim Board Administrator